

**Grace Episcopal Church**  
**Minutes of the Vestry Meeting**  
**Tuesday, August 14, 2018**

**Vestry Present:** Lyn Ballard, John Dotson, Kelly Eschenroeder, , Rebecca Harrison, Chris Ludbrook, Mike Heyer, Tom Voller

**Vestry Absent:** Mike Johnson, Pat O'Brien

**Clergy Present:** The Rev. Todd McDowell

**Guests:** Shari Bonham, Director of Development and Ministries Coordinator; Tim Engelbrecht, Treasurer; Andy Miller and Betty Bowersox, Stewardship Committee

The meeting was called to order at 7:00.

The opening prayer was given by Rebecca Harrison. The opening prayer at the September Vestry meeting will be given by Kelly Eschenroeder.

The evening's agenda was accepted as written.

A correction was made to the Junior Warden's report from the June 12, 2018 Vestry minutes, amending the sentence "The Executive Committee to install the new system all at once." to "The Executive Committee recommended to install the new system all at once." Mike Heyer moved, and John Dotson seconded, that the minutes from the June 12, 2018 Vestry meeting be accepted as amended. Motion passed.

**Five Marks of Mission:**

Ministries of Governance, Administration, Stewardship and Facility: *Stewardship* – Better Bowersox reported that the Stewardship Committee (Betty Bowersox, Andy Miller, Skip Giessing, Janet Mika, Marty O'Leary and Lyn Ballard) has begun planning the 2018 stewardship campaign. Betty distributed to the Vestry an outline of plans, action items and "asks" for the 2018 campaign.

Betty asked the Vestry to share their list of plans for projects to take place in 2019 with the Stewardship Committee so the congregation can appreciate the need for their time, talent and treasure.

*Financial Report:* Tim presented the financial report for the month ending July 31, 2018.

Pledge Income for the month of July was \$27,281, which was \$281 above budget. YTD Pledge Income was \$248,023 versus the budgeted amount of \$242,500. Total Revenues for the month were \$43,706, which was \$260 below budget. YTD Total Revenues were \$388,376, which was \$5,478 above budget. Total Expenses for July were \$51,378 which was \$1,012 above budget. YTD Expenses were \$372,221, which was \$2,377 below budget. Net Revenue for July was (\$7,673) which was \$1,012 above the budgeted amount of (\$6,399). YTD Net Revenue was \$16,455, or \$7,855 above the budgeted amount of

\$8,600. Our current cash reserves would cover an estimated 2.34 months of the budgeted 2018 expenses.

Lyn Ballard moved, and John Dotson seconded, that the Vestry receive the financial report for the month ending July 31, 2018. Motion passed.

*Finance Committee:* Tim reported that the Finance Committee met to review the first six months of 2018. The committee noted that several parishioners have moved away from the area, which will lower the projected pledge income for 2019. The committee discussed the 2019 budget process.

*Miscellaneous Designated Account:* Tim requested Vestry approval to move some funds from the checking account to the appropriate accounts in the Legacy Fund. Mike Heyer moved, and Rebecca Harrison seconded, that the following funds should be moved to the appropriate accounts in the Grace Legacy Fund: \$259.00 from the Berry Estate(Legacy Outreach), \$285.00 from the Bland Memorials (Legacy General), \$3,130.00 from the Legacy Fund Donation (Outreach) and \$30.00 from the Legacy Fund Donation (Children and Youth). Motion passed.

*Capital Campaign:* Father Todd distributed to the Vestry two handouts regarding a possible capital campaign – a calendar outlining dates of tasks that will result in a strategist’s report, and a capital stewardship campaign timeline. Father Todd reviewed the case statement that the Vestry discussed at a previous meeting. Father Todd will complete the case statement by Friday, August 17. Terry Goolsby of Horizons is scheduled to present his feasibility study on October 16. In light of that fact, Lyn Ballard moved, and Rebecca Harrison seconded, that the October Vestry meeting be moved to Tuesday, October 16. Motion passed.

Teach, Baptize & Nurture New Believers: Invite, Welcome, Connect: Kelly Eschenroeder reported on the Invite Welcome Connect Summit that she attended along with Shari Bonham, Mary Merriweather and Ryan Missel. Kelly noted that they would like to form a larger committee and they would like to bring in a facilitator to present the Invite Welcome Connect program to the congregation through a Saturday workshop and a Sunday sermon.

*New members:* Shari Bonham provided the Vestry a printout of information on new members. She is also trying to connect with people who were newcomers a year ago.

*Christian Formation:* Janis Greenbaum provided the Vestry with information on Christian Formation for the 2018-2019 school year. The same information was mailed to all Grace families on August 13. Lyn Ballard noted that the acolytes are doing a great job under the direction of Mary Merriweather.

Respond to Human Need ,Seek to Transform Unjust Structures: SPROG- Shari Bonham noted that this was the best year for SPROG that she can remember. The camp was organized differently, and Grace housed a smaller range of ages than in the past. The counselors received special training, and worked very well. Interactions between Grace staff and the campers was very good.

**Junior Warden Report:** Rebecca Harrison distributed a written report to the Vestry. Highlights of the report are: The base for the St Matthews spire has been poured. The extra concrete was used to finish the sidewalk from the Columbarium to the south door of the church, under the sacristy.

Lighting for the spire, the church sign and the lights on the front of the church will all be in working order in the near future.

Most of the 2018 landscaping projects are nearing completion, including irrigation for the front beds and the Columbarium. Rebecca extended thanks to everyone who has helped with weeding, and noted that everyone is invited to join in on that task.

A new custodial service, RSU, has taken over the cleaning and maintenance duties at Grace. Parishioners are asked to alert Rebecca Harrison, or any Vestry or staff member, of any cleaning or maintenance issues they feel should be addressed.

The Lab School has hired a landscaping company to maintain the playground.

There are two possible Eagle Scout projects in the works, but details from the scouts have not been forthcoming.

Rebecca noted that rain is collecting on the Albright Hall roof and there are several soft spots. This is something to keep in mind for future budgets. The Albright Hall roof was not part of the roof repair project that took place in the recent past.

Father Todd extended thanks to Rebecca and her team of volunteers for all of their hard work.

Shari Bonham noted that the Jefferson County Photography Club has added Grace to their list of Kirkwood churches to be photographed for their October field trip. Shari said the landscaping was what drew them in.

**Senior Warden Report:** Lyn Ballard reported for the Labyrinth Ministry Team. She noted that the required six month report on the Labyrinth has been submitted to the diocese. She will submit the required nine month report in September. There will be a Labyrinth event for youth, led by Ryan Missel. There will be Labyrinth events during Lent and Advent. The Rev. Emily Hilquist Davis is organizing a Labyrinth event for the deaf in February.

Outgoing Vestry members Mike Johnson, Pat O'Brien and Lyn Ballard are looking for Vestry and convention delegate nominations for 2019. Having the allotted four convention delegates is especially important, as the delegates will vote for a new Bishop at the convention. Parishioners are asked to let Mike, Pat or Lyn know if they are interested in being nominated.

**Report of the Rector:** Father Todd noted that Grace's 160<sup>th</sup> anniversary is approaching, and wondered if the Vestry had any thoughts on celebrating that milestone.

Janis Greenbaum's schedule has changed – she is off Monday and Saturday. The weekly staff meeting will now be held on Wednesday.

Joe Chambers, Canon to the Ordinary, offered to have Amy Bertschausen, Director of Care and Counseling, come to the September Vestry meeting to talk through any issues the Vestry may have with the separation of Todd and Sabine McDowell. The Vestry agreed that she should be invited to the meeting.

Father Todd showed the Vestry diagrams and photo examples of ideas from Randy Burkett Lighting Design for the lighting of the nave and altar. The study results will be available at the September Vestry meeting. There are no known grants from the diocese or from the government that would help defray the cost of the project.

Lyn Ballard suggested that the Vestry hear about the 2018 General Convention at the September Vestry meeting.

The Vestry read Compline as a closing devotional.

Mike Heyer moved, and Rebecca Harrison seconded, that the meeting adjourn. Motion passed. The meeting adjourned at 9:35

Respectfully submitted,

Sue Nixon  
Secretary of the Vestry

## **Motions from the June 12, 2018 Vestry meeting**

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