

Grace Episcopal Church
Minutes of the August 12, 2008 Vestry Meeting

Vestry Present:

Hank Caby, Katie Compton, Rebecca Harrison, Janet Heyer, Michelle Huber, James Krakowski, Denise Miller, Jim Moore, Carlos Nunez, David Willard

Vestry Absent:

John Cullinane, David Jayne, Weezer Weir

Clergy: Rev. John Dunn

Guests: Tim Engelbrecht, Treasurer; Dick Entenman, Search Committee Chair; Tim Wooldridge, Personnel Committee Chair

The meeting was called to order at 7:00 P.M. with a prayer by Fr. Dunn.

Janet Heyer moved and Carlos Nunez seconded approval of the June 10 minutes. Passed.

Jim Moore moved and Janet Heyer seconded that Grace make a contribution to Beyond Housing. The motion failed.

Tim Woodridge reporting for the Personnel Committee, announced the stipend for Curate Emily Davis was increased effective July 1 to bring her salary and benefit package to the minimum recommended by the Diocese.

He also announced that:

- . Interviewing has begun for a second part-time office person
- . Fernando is moving into additional responsibilities for building and management
- . Discussion is needed concerning personnel for future building maintenance in the event of Fred Killian's retirement.

Dick Entenman reported that the Search Committee is nearing completion of the Church Profile and CDO (Church Deployment Office) Profile.

Senior Warden Willard moved and Denise Miller seconded that a special Vestry meeting with the Search Committee be scheduled for Tuesday, August 26 at 7:00 P.M. Passed.

Fr. Dunn presented a draft proposal for the Vestry to address the urgent need for a plan for maintaining Grace Church's systems, grounds and building. This item will be added to the August 26 agenda.

Senior Warden Willard and Rebecca Harrison will put together a schedule for training ushers and greeters in welcoming visitors. Junior Warden Krakowski reported that visitor parking signs will be ready soon.

Following discussion about Church communications and the perceived lack thereof, Fr Dunn asked Carlos Nunez to assist him in putting together a job description for a Communications Chair.

Janet Heyer presented a report on her meeting with the Outreach Committee regarding church and/or Diocesan policies on fund raising. (Report attached.) Following her plea for a co-chair for fund-raising oversight, Hank Caby volunteered.

Fr. Dunn reported that the search process is working very well and that when the required preliminaries are completed and the interviewing of prospective candidates begun, his departure from Grace will be imminent.

Junior Warden Krakowski reported that:

Bids are being sought for repaving and striping the parking lot
A project for providing wheel chair access in the nave is beginning
The columbarium patio needs replacement

Senior Warden Willard reported that volunteers are needed to chair the following activities:

Grace 150th anniversary (2009)
Archive maintenance (Denise Miller volunteered)
Funeral coordination
St. Paul's Guild
Prayer Chain
Flower Delivery

Also, more pastoral helpers (Eucharistic and Stephen Ministers) are urgently needed.

Senior Warden Willard appointed retiring Vestry members Carlos Nunez, James Krakowski, John Cullinane and Jim Moore to form a nominating committee for seeking new Vestry members to serve a three-year term beginning with the Annual Meeting in January, 2009. He also reminded them that James Krakowski, who is serving the unexpired term of Marsha Smith and Jim Moore who is serving the unexpired term of Brent VanCovia, are eligible to be nominated for a full three-year term.

There will be a Vestry Forum on Sunday, August 17 at 9:00 A.M.

In presenting the Financial Report (attached), Treasurer Tim Engelbrecht reported a significant shortage in "Invest in Grace" contributions and non-pledge offerings. Expenses were down for period ending July 31 mostly reflecting the departure of Fr. LaBatt. Since budget shortages are usually more severe during the summer months, the Vestry might consider the question as to whether the Parish would be open to the idea of direct deposit of pledges, a move that would help to even out the financial picture over the year.

The By-laws Committee has submitted a list of questions seeking input from the vestry. Items were discussed and will receive further consideration from the By-laws Committee.

A recommendation was presented from the Worship Committee to change the Sunday morning Church School schedule. A discussion of when Sunday School classes should occurred. A decision was deferred to a later date.

After a group prayer, the meeting was adjourned at 9:45 P.M.

Respectfully submitted,
Shirley Browne, Secretary